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MailMaster Letterboxes
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Date: Mail:
To:
Attention: Fax:
From: Reference: 8220

TERMS & CONDITIONS OF INSTALLATION

- 1. The installation of this/these products has been quoted on either a site visit, and or on, details and specifications as provided by yourself or your representative. Any variations to the site as inspected by ourselves, and or the details and specifications as provided, may result in a variation to the costs quoted. This will be advised at the time of installation and any variations in the original quoted price must be agreed on in writing and signed by any authorised party for the installation to proceed.
2. At all times our installation is scheduled with the customer or their appointed representative and as a minimum this would be booked as either; a) afternoon time, or b) morning time. Tighter appointments can be made.
3. If for any reason our installer is unable to complete his installation with it being of no fault of there own and a second or subsequent visits are required, than a minimum \$75.00 service fee will be charged for each call out. This fee may be higher outside of Brisbane metropolitan areas.
4. Mailmaster Letterboxes installers are certified Blue Card holders and if site induction is required this must be advised at the time of quote request and this will then generally be allowed for in our quotation.
5. Mailmaster Letterboxes holds all the necessary insurance's to allow on-site work. If copies of Certificates of Currency are required please request these and a copy will be provided for your records.
6. Mailmaster Letterboxes shall not be liable for any loss or damage whatsoever and howsoever arising whether direct indirect or consequential or in respect of any claim whenever and however made for any loss damage deterioration deficiency or other fault or harm in the goods manufactured, work executed or services provided by or on behalf or in any arrangement with the Company.

Checklist

- * Access to power, if not please advise prior to installation
* Access to parking and delivery
* Able to work unimpeded
* No services (power or water lines) interfering with installation
* Site plan has not changed and you are ready for installation.

Five empty checkboxes corresponding to the checklist items.



SIGNED: DATE:
(position name) POSITION: