



LETTERBOX INSTALLATION PROCEDURE – SYNTHETIC PIERS

TOOLS REQUIRED

- Wheel Barrow
- Shovel
- Spirit Level
- Tape Measure
- Trowel
- Post Hole Digger
- 2 x 20Kgs bags of Ready Mix Cement

1/ Level the ground where the Letterbox is to be positioned and ensure this area is approximately 100mm larger than the bottom of the letterbox and to a depth of 50mm.

2/ Dig a hole in the centre of your leveled ground using a post hole digger approx 500-550cms deep. This is to accommodate the post size.

3/ Mix Cement bags following the Manufacturer's instructions. Place the cement into the hole and spread out over the hole to form a pad.

4/ Ensure that the post is secure within the letterbox then position the Letterbox into the hole pushing down as far as possible.

5/ Align your level to the front and side of letterbox to ascertain that it is squared and level.

6/ When you have confirmed that the letterbox is level proceed to trowel the cement neatly around the box.

7/ After trowelling check the level again and then replace the soil/bark (if applicable) around the base of the letterbox.

ADHESIVES

If you are using Numerals other than those supplied by Poly-Tek we advise that you use adhesives & sealants suitable for use with polystyrene. We recommend "Bostik No More Nails" as the Adhesive & Sikaflex Pro 2HP as the Sealant. Make sure you follow the manufacturer's instructions for their type of adhesive. You may also use small screws & to affix Brass or Aluminum style numerals.

PAINTING PROCEDURE

This product, once installed, and is intended to be painted by the end user. This can be done with any type of outdoor acrylic paint.

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